

Pastoral Vacancy Announcement Invitation to Interested Candidates

Macedonia Missionary Baptist Church of Dayton, Ohio, founded in 1928, is prayerfully seeking a full-time Pastor, called by God who will be the spiritual leader of the congregation. The qualified candidate is responsible to God and the Church to proclaim the Gospel of Jesus Christ, to teach the Bible, to provide Christian leadership in all areas of the church and to engage in pastoral care for the congregation. The candidate must be able to fulfill the spiritual needs of the congregation through visitations, prayer, conducting weddings, funerals and administering the ordinances of the church. The candidate must also possess the biblical and spiritual qualities as outlined in **I Timothy 3:17** and **Titus 1: 5-9**.

We offer a comprehensive benefit package that includes health insurance, vacation, retirement plan, and conferences. Salary is commensurate with experience and skills.

PASTORAL JOB DESCRIPTION **Full-Time Pastor**

Opening Date: September 1, 2020

Closing Date: September 30, 2020

All interested and qualified persons must submit an initial Candidate Package consisting of the following information:

1. A letter of interest (cover letter) which includes a description of how you became a believer of Jesus Christ, and the reason you are called to ministry as a pastor
2. A current resume, which includes a summary of relevant ministry, professional, and educational experiences
3. Copies of ministerial license and ordination certificate
4. CD or DVD of recent sermons and Bible teachings
5. Transcripts of educational accomplishments
6. Three (3) recommendation letters (clergy, layperson and personal)

SUBMISSION

Submit the Candidate Package by:

Email: MacedoniaDayton@yahoo.com

**Mail: Macedonia Missionary Baptist Church
c/o Search Committee**

27 N. Gettysburg Ave. Dayton, Ohio 45417

****Any Candidate Package received after the deadline date will not be considered. ****

NOTE: *Missing information may result in automatic disqualification.*

Final candidates will be notified and asked to provide additional information later in the selection process. Final candidates must consent to a reference check, a criminal history background check, a drug screening test, and a credit and financial history review (*performed through outside agencies for complete confidentiality*).

All information presented will be treated as “**Confidential**”. For additional information or questions, please submit your request to the “Search Committee: MacedoniaDayton@yahoo.com *****NO PHONE CALLS PLEASE*****

PASTORAL QUALIFICATIONS

Candidates must be Holy Spirit filled and guided. The candidate’s personal character and financial standing must be above reproach both inside and outside the church. Candidates must have a Master of Divinity or Master of Arts in Religion (from an Association of Theological Schools): **REQUIRED**

- Five years (required) of senior level pastoral experience
- Eight years of significant related ministry experience which includes experience in church administration (e.g. Assistant Pastor or Executive Pastor)
- Candidates must also be licensed and ordained within the Baptist Denomination.

Candidates must have a demonstrated ability to prepare and deliver biblically sound, stimulating, inspirational and Spirit-filled sermons; should have a demonstrated aptness for Bible-based teaching; should possess strong interpersonal skills; and, should be approachable and demonstrate inclusiveness for all demographics within the congregation.

The successful candidate should have a vision for growing church membership that is both educated in the Word of God and strong in relationship with Christ; the candidate should have a keen vision, commitment and experience for increasing the numbers and spiritual development of youth and young adults in the congregation. Candidates must be open to new ideas, proficient in the use of technology and must have a proven record as a skilled administrator and manager of church staff and programs. The successful candidate will have a commitment to Discipleship and a zeal for missions and evangelism.

Additionally, the successful candidate should demonstrate financial awareness and responsibility, and maintain a commitment to continuing education and development.

RESPONSIBILITIES OF THE PASTOR: The following are the primary duties to be performed by the Pastor:

- Serve as spiritual leader for the congregation
- Preach and teach the gospel by preparing and delivering relevant, Spirit-filled sermons; plan and conduct the worship services, provide alternate minister in place of absence
- Serve as the chief officer of the church, carrying out, with the church officers, the policies and mandates duly approved by the congregation
- Serve as moderator of “ALL” church business meetings
- Recommend all special ministries and appoint ministry members for approval by the congregation with the exception of the Audit Ministry and serve as ex-officio member of all ministries and organizations of the church.
- Chair the ministry which handles charges against an officer for failure to perform duties or for personal misconduct
- Collaborate with the deacons, trustees and ministry leaders to administer church business in accordance with the church constitution and by-laws
- Present to church membership for vote, any recommendations affecting church policy changes, after these have been weighed, considered and approved by the pastor and leadership team (deacons and ministry leaders) in accordance with the church constitution and by-laws
- Develop and implement a strategic plan for healthy church growth, to include among other things, spiritual growth, membership growth with a goal of 10 percent per year, financial growth, and facility growth
- Supervise, mentor, and prepare written annual evaluations of the paid ministerial staff and perform other duties as may be required

The following duties are the ultimate responsibility of the Pastor but may be shared or delegated to others:

- Lead in administering the Holy ordinances of Baptism and Communion
- Lead and teach stimulating Bible studies, classes and seminars
- Provide pastoral care to those experiencing illness, bereavement, or incapacitation or other conditions
- Officiate at funerals, weddings, baby dedications, etc.
- Conduct pastoral counseling (wedding, grief, family, etc.)
- Lead the congregation in planning, conducting and evaluating a comprehensive program of evangelism, Christian education and training
- Lead the congregation in planning, conducting and evaluating its local, national and worldwide missions
- Represent the congregation in charitable, civic and ecumenical meetings and keep the congregation informed
- Represent the congregation in civic matters and keep the congregation informed of developments
- Manage all church staff, including providing yearly evaluations and training as needed

- Lead the congregation in developing a comprehensive business operations plan for the church